

Information Clause for Potential Job Candidates

Łukasiewicz Research Network – Krakow Institute of Technology

Taking into account the provisions of Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC, hereinafter referred to as “GDPR”, we hereby present the following information and principles regarding the processing of personal data by the Łukasiewicz Research Network – Krakow Institute of Technology.

Data Controller

The controller of your personal data is the Łukasiewicz Research Network – Krakow Institute of Technology (hereinafter: the Institute), with its registered office at ul. Zakopiańska 73, 30-418 Kraków, e-mail: sekretariat@kit.lukasiewicz.gov.krakow.pl, phone: 12 261-83-24.

Data Protection Officer

For all matters concerning the processing of personal data by the Institute, you may contact the designated Data Protection Officer at: daneosobowe@kit.lukasiewicz.gov.pl, phone: 12 261-83-24, or in person at the Institute’s registered office

Purpose of Processing

Your personal data will be processed by the Institute for the purpose of conducting future recruitment processes for positions at the Łukasiewicz Centre and at institutes belonging to the Łukasiewicz Research Network, as referred to in the Act on the Łukasiewicz Research Network of 21 February 2019.

Legal Basis for Processing

The Institute processes your personal data on the basis of Article 6(1)(a) of the GDPR, and in the case of inclusion of sensitive personal data referred to in Article 9(1) of the GDPR in your application, on the basis of Article 9(2)(a) of the GDPR – i.e., on the basis of your consent to the processing of personal data.

Scope of Personal Data

The scope of processed personal data is specified in particular by Article 221 of the Labour Code. Providing data is voluntary.

Exercise of Rights

You have the right to access your data, the right to rectify or supplement them, the right to request their deletion in cases provided for by law, the right to restrict processing, the right to object to the processing

of personal data provided voluntarily, and the right to withdraw consent to their processing at any time without affecting the lawfulness of processing carried out on the basis of consent before its withdrawal.

To exercise the above rights, please send your request to: daneosobowe@kit.lukasiewicz.gov.pl, in writing to the Institute's registered address, or submit it in person at the Institute. Before exercising your rights, we will need to confirm your identity in a manner individually tailored to your request.

If you believe that the Institute's processing of your personal data violates the provisions of the GDPR, you have the right to lodge a complaint with the President of the Personal Data Protection Office.

Recipients of Data

Recipients of your personal data may include:

- Companies servicing the Institute's equipment and software used for processing job applicants' data;
- Providers of job advertisement publication services or recruitment management systems (e.g., pracuj.pl, eRecruiter) – only if such services are commissioned by the Institute;
- Courier companies through which correspondence with job candidates is conducted;
- The Łukasiewicz Centre and institutes belonging to the Łukasiewicz Research Network, as referred to in the Act on the Łukasiewicz Research Network of 21 February 2019^[1].

Your personal data will not be transferred to countries outside the European Economic Area or to international organizations.

Automated Decision-Making

No decisions are made in an automated manner, including profiling.

Data Retention Period

Your personal data will be processed until you withdraw your consent to the processing of personal data.